

*Flathead County*  
***Board of Commissioners***  
(406) 758-5537

Pamela J. Holmquist  
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Philip B. Mitchell



**May 26, 2016**

**FLATHEAD COUNTY REQUEST FOR PROPOSAL (RFP) ADDENDUM  
SURVEYOR**

**PROPOSAL DUE DATE: JUNE 1, 2016 AT 8:30 AM**

**ADDENDUM NO. 1**

To All Firms:

Attached are written questions received in response to this RFP. These questions, along with the County's response, become an official amendment to this RFP.

All other terms of the subject "Request for Proposal" are to remain as previously stated.

**Acknowledgment of Addendum:**

The offeror for this solicitation must acknowledge receipt of this addendum. This page must either be submitted with the proposal or by the time set for the proposal opening; otherwise, the proposal may be disqualified from further consideration.

I acknowledge receipt of Addendum No. 1.

Signed: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Date: \_\_\_\_\_

Sincerely,

Maria Albertson  
RFP Single Point of Contact  
Flathead County Commissioners' Office

*"AN EQUAL OPPORTUNITY EMPLOYER"*

Flathead County Commissioners' Office \*\* 800 South Main Street, Room 302 \*\* Kalispell, MT 59901  
Phone: (406) 758-5537 \*\* Fax: (406) 758-5861 \*\* E-mail: malbertson@flathead.mt.gov

Question Number	Questions & Answers for Flathead County Surveyor RFP
1.	<p><b>Q:</b> On the last page of the request it states:</p> <p><i>Firms contracting with Flathead County are minimally required to provide independent contractor's insurance with limits of \$1,000,000; business liability insurance with limits of \$1,000,000; professional liability insurance with limits of \$1,000,000...</i></p> <p>I contacted our insurance agent about the minimal requirements and she was confused about independent contractor's liability versus business liability versus general liability. Are these all the same thing?</p> <p><b>A:</b> These are not the same policies. Here is an overview of the various types of insurance listed in the RFP:</p> <ul style="list-style-type: none"> <li>• The independent contractor's insurance is a workers' compensation plan.</li> <li>• The business liability is for general liability, as in for vehicles or personal property damage.</li> <li>• The professional liability is to cover the services provided by the individual that was hired to do the work.</li> </ul> <p>I would recommend that either you or your insurance agent contact Kim Thomas at Payne West for any clarification about the County's insurance requirements. Kim's direct phone number is <b>(406) 758-4220</b>.</p>
2.	<p><b>Q:</b> I am submitting this written question to determine if a .PDF file submitted electronically on a disk would be acceptable, as opposed to a Word file.</p> <p>A .PDF would be an exact replica of our Proposal that you could print and view. The Word file would not include any graphics, nor would it be an exact replica of our Proposal.</p> <p><b>A:</b> A .PDF file would be accepted in the place of a Word document.</p>

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